



# Hopewell Township

## Application for Building Permit and/or Zoning Permit

**Keith J Hunnings & Eric Swiger - Codes Enforcement Officials**

**(Phone) 717-942-2248 (Fax) 717-942-2476 or by email at**

**SouthPennCC@Gmail.com**

**This application is for ALL proposed projects in Hopewell Township.**

**Applicant section, please print.**

Property Owner \_\_\_\_\_ Phone # \_\_\_\_\_

Applicant Name \_\_\_\_\_ Phone # \_\_\_\_\_

Site Address \_\_\_\_\_

Town \_\_\_\_\_ Zip code \_\_\_\_\_ (Must be filled in.)

Email Address \_\_\_\_\_ Fax # \_\_\_\_\_

Principal Contractor \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_ Fax # \_\_\_\_\_

Contractor Registration # \_\_\_\_\_

**COST OF CONSTRUCTION NEEDED \$** \_\_\_\_\_

Proposed structure: Width \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_

Drawing provided Y/N

Yards proposed: Front \_\_\_\_\_ Ft. Rear \_\_\_\_\_ Ft. Side \_\_\_\_\_ (Distance to property line to new structures)

Total Lot area: \_\_\_\_\_ Acres/Sq. Ft.

Impervious coverage proposed: \_\_\_\_\_ Sq. Ft.

Project Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE NOTE ALL BUILDING PERMIT APPLICATIONS MUST INCLUDE TWO (2) SETS OF PLANS FOR ALL UCC PERMITS**

- 1) The property lines of the subject property.
  - 2) The location and dimensions of existing structures including wells and septic's.
  - 3) The location and dimensions of proposed structures
  - 4) The distance between structures and property lines
  - 5) Storm water controls shown in accordance with Township Stormwater Ordinance.
  - 6) Erosion and Sediment Controls for Construction. (Ex. Silt Fence, Mulch Socks, Etc.)
- The plot plan, Erosion & Sediment Control Plan, and Stormwater control plan may be drawn on a blank separate sheet of paper for small projects. Engineered plans for larger Projects.

**100.00 Deposit at time of permit application drop off for residential work**

**200.00 Deposit at time of permit application drop off for commercial work.**

**NO PERMITS OR APPROVALS WILL BE GRANTED UNTIL ALL FEE'S ARE PAID.**

**REQUIRED FEE'S In Accordance with Township Fee Schedule**

- \$ \_\_\_\_\_ Zoning Fee
- \$ \_\_\_\_\_ CCIS Fee
- \$ \_\_\_\_\_ Other (Well, Driveway, Stormwater, Demo, Well, U&O, Etc. according to Current Fee Schedule)
- \$ \_\_\_\_\_ BCO Fee (\$50.00 Residential \$200.00 Commercial)
- \$ \_\_\_\_\_ L&I (\$4.00) for all UCC Permits
- \$ \_\_\_\_\_ Total Fees (Make checks payable to the Hopewell Township)

Total \$ \_\_\_\_\_ Zoning/BCO Review/UCC Inspection Fee by CCIS

Deposit Paid \_\_\_\_\_ Check# \_\_\_\_\_ Date \_\_\_\_\_ Copy of Check Y/N

By signing this Application, I certify that the Application and all accompanying documentation are true and correct. This Application is being made by me to induce official action on the part of the Township and I understand that any false statements made herein are being made subject to the penalties of 18 Pa. C.S. §4904 relating to unsworn falsification to authorities. I hereby authorize the designated Hopewell Township official to investigate, inspect, and examine the property set forth herein, including land and structures, to determine compliance with the Hopewell Township Zoning Ordinance and to determine the accuracy of the statements contained herein. The issuance of a Zoning Permit is based upon the facts stated and representations made in this application. A Zoning Permit may be revoked if use and/or structure for which it has been issued violate any applicable Township, County, State or Federal law or regulation, including but not limited to the Hopewell Township Zoning Ordinance. This Permit may also be revoked if it has been issued in error or if issuance was based upon any misrepresentations or errors contained in the Application or otherwise made by the property owner.

**The Property Owner bears all responsibility for ensuring compliance with all applicable Township, County, State, and Federal laws and regulations. Owner assumes all responsibility for the establishment of official property lines, right of way lines, easements, and property corners prior to design and construction. Approval can be revoked in the future if it is determined that information provided of these facts was misrepresented. Omission of any required information constitutes misrepresentation, and subsequently may result in the revocation of any approvals granted.**

I am aware that I cannot commence excavation or construction until a Zoning Permit has been issued by the Hopewell Township Codes Enforcement Officer. I am aware that I cannot use the property or change the use of the property herein until I have applied for and received a Zoning Permit for such proposed use. I am aware that prior to the occupancy or use of the property for which this Zoning Permit Application has been made I must apply, in writing, for a Certificate of Use and Occupancy. I am aware that the Application for a Certificate of Use and Occupancy must be made at least fourteen (14) days prior to the date upon which I wish to commence use and occupancy of the property. I understand that moving personal belongings into the property constitutes a use of the property and if I move such personal belongings into the property I understand that I am violating the Hopewell Township Zoning Ordinance and the terms of this Zoning Permit.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

**(Property owner must provide a letter giving permission if an agent signs)**

**ANY UNSIGNED APPLICATION WILL RESULT IN THE RETURN OF THE APPLICATION WITHOUT PROCESSING**

# SITE PLAN

**MUST INCLUDE:**

- PROPERTY LINES
- EXISTING STRUCTURE(S) ON PROPERTY
- (IF APPLICABLE) LOCATION OF SEPTIC SYSTEM
- LOCATION OF PROPOSED STRUCTURE(S)
- DISTANCE LABELED FROM PROPERTY LINES TO PROPOSED STRUCTURE(S)
- DIMENSIONS OF PROPOSED STRUCTURE(S)
- IF STRUCTURE IS A FENCE, THE HEIGHT MUST BE LABELED

**ANY MISSING INFORMATION WILL RESULT IN THE RETURN OF THE APPLICATION**

A large grid for drawing a site plan, consisting of 20 columns and 20 rows of squares.