

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR ORGANIZATIONAL/REGULAR MEETING  
MUNICIPAL BUILDING  
JANUARY 5, 2015**

Chairman Manifold called the meeting to order at 7:00 PM; the pledge to the flag followed. Present were Supervisors David Wisnom, Aaron Manifold and Shannon Wolf. Also present was Solicitor Andrew Miller.

**Organization of Board for 2015:**

Wolf motioned to appoint Patricia Schaub as Temporary Secretary. Manifold seconded. Motion carried unanimously.

Wolf motioned to appoint Aaron Manifold as Temporary Chairman. Wisnom seconded. Motion carried unanimously.

Wolf motioned to nominate and appoint Manifold as Chairman. Wisnom seconded. Motion carried unanimously.

Wolf motioned to appoint Wisnom as Vice-Chairman. Manifold seconded. Motion carried unanimously.

Manifold motioned to appoint Patricia Schaub as Secretary/Treasurer. Wolf seconded. Motion carried unanimously.

Manifold announced he is moving the "Public Hearing" listed on tonight's agenda to just prior to the Solicitor's Report.

**Appointments for 2015:** Wisnom motioned to approve the Appointment List as presented. Manifold seconded. Motion carried unanimously.

**March 22-25, 2015 PSATS Annual Convention:** – Manifold motioned to appoint any of the Supervisors interested in attending as a delegate and Schaub as the voting delegate for this year's convention. Wolf seconded. Motion carried unanimously.

**County Convention:** Wisnom motioned to approve the attendance and mileage reimbursement for eligible officials who attend York County Association of Townships of the Second Class convention on November 12, 2015. Wolf seconded. Motion carried.

**Personnel Wages & Benefits for 2015:** Wisnom motioned to approve a 2% increase in pay for Township employees. Manifold seconded. Motion carried unanimously. Wolf motioned to adopt the Holiday schedule for 2015 as presented. Wisnom seconded. Motion carried unanimously.

**Affirm Supervisors Employed by Township:** Manifold motioned to affirm the appointment of Aaron Manifold, David Wisnom and Shannon Wolf as Supervisors employed by the Township on an "as needed" basis at the same pay rate as temporary road workers, which is \$18/hour. Wolf seconded. Motion carried unanimously. The Board of Auditors determines the approved rate.

**Minutes:** Wisnom motioned to approve the minutes of December 4, 2014 Regular Meeting and December 30, 2014 Special Meeting as distributed. Wolf seconded. Motion carried unanimously.

**Treasurer's Report/Invoices:** Manifold motioned to accept the previously reviewed Treasurer's Report of December 31, 2014 and to approve the invoices listed in that Report. Wolf seconded. Motion carried unanimously. Wisnom motioned to continue setting the Treasurer's Bond as \$2.5 million. Manifold seconded. Motion carried unanimously.

**Subdivision/Land Development:**

**#02-2014/JOHNSON CONTROLS INC.** – Wisnom motioned to authorize Chairman Manifold to sign the Development & Financial Surety Agreement; and the Stormwater O&M and Right-of-Way Agreement. Wolf seconded. Motion carried unanimously.

**#07-2014/RAGLAND** – The Board was to consider this Final Subdivision Plan for an add-on lot along Mark Lane. Manifold motioned to table this Plan until the next meeting in order to allow time for the Solicitor to research the dwelling rights associated with this Plan. Wolf seconded. Motion carried unanimously.

**#08-2014/EYSTER/MAYER** – Lewis Mayer was present with this Minor Subdivision Plan to swap an equal amount of land (.019 acres) with the adjoining property owner, William Eyster. Mr. Eyster is selling this property to Mr. Mayer's son and a survey of the land discovered that a portion of Mr. Eyster's driveway turn-around is on the Mayer property. Another problem is the shed on the Eyster property does not meet the setback from the property line at the rear of the property. Attorney Miller stated that the dwelling right history and add-on note on the plan need modification. Wolf motioned to approve this Plan subject to the following conditions: (1) two concrete monuments need to be placed; (2) approval of the DEP Module by the Sewage Enforcement Officer; (3) Plan needs to be signed by the owners and notarized; (4) verbiage in add-on note needs to be modified by Solicitor to address the need for confirmatory deeds; (5) verbiage in dwelling history chart needs to be modified by the Solicitor; (6) payment of fees. Wisnom seconded. Motion carried unanimously.

**Public Hearings:**

**ORDINANCE #1-2015** – Chairman Manifold opened the Hearing at 7:46 PM for the Board to consider this ordinance authorizing participation in the PSATS insurance plan. Attorney Miller gave an overview of the contents of this ordinance. With no public comment, Wisnom motioned to adopt Ordinance #1-2015. Manifold seconded. Motion carried unanimously.

**ORDINANCE #2-2015** – The Board considered this ordinance authorizing participation in the PIRMA insurance plan. Attorney Miller gave an overview of the details of this ordinance. With no public comment, Manifold closed the Public Hearing at 7:52 PM. Manifold motioned to adopt Ordinance #2-2015. Wisnom seconded. Motion carried unanimously.

**Solicitor's Report:**

**RESOLUTION #1-2015** – The Board considered this Resolution listing the tax-related fees for 2015. Wisnom motioned to adopt Resolution #1-2015. Wolf seconded. Motion carried unanimously.

**RESOLUTION #2-2015** – The Board considered this Resolution listing certain fees and charges for 2015. Wolf motioned to adopt Resolution #2-2015. Manifold seconded. Motion carried unanimously.

**Other Business:**

**DEPUTY TAX COLLECTOR** – Attorney Miller gave the details of this new requirement to appoint a deputy tax collector. The township, county, school district and bonding company must approve this individual. Wolf motioned to proceed with this process. Wisnom seconded. Motion carried unanimously.

**AUTOMATIC DOORS FOR THE LIBRARY** – Schaub reported it is her understanding that all of the involved municipalities, i.e. Stewartstown Borough, Cross Roads Borough and East Hopewell Township have agreed to participate. Hopewell's donation is \$3,675, which is included in the 2015 Budget. The Board suggested that the Library Treasurer collect the donations from each municipality.

**Public Comment:**

Larry Knott suggested an announcement about the vacancy on the Stewartstown Borough Authority, should be included in the next Newsletter. Schaub advised it is posted on the website and that it is uncertain when the next Newsletter will be printed. He suggested Richard Wilson or Christine Scheufele would be good candidates for this position. Schaub will approach them to see if they are interested in serving in this capacity.

**Adjournment:**

The meeting was adjourned at 8:16 PM.

Respectfully submitted,

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Patricia R. Schaub